

**OFFICE OF ELECTORAL OFFICER,
UTTAR PRADESH CRICKET ASSOCIATION ('UPCA')**

19 Kamla Club, 84/31 Kalpi Road, Kanpur- 208012 (U.P.)

ELECTION NOTIFICATION FOR UPCA GENERAL ELECTION 2022

ELECTION PROCEDURE

A. Election Notification

1. Through this notification ("**Election Notification**"), the Electoral Officer, UPCA ("**EO**") hereby announces the commencement of the Election Process for the UPCA General Election 2022 ("**UPCA Election**") to be held for the following Posts:

- i. Office Bearers as per Rule 6 of UPCA Constitution
 - a. President
 - b. Vice- President
 - c. Secretary
 - d. Joint- Secretary
 - e. Treasurer
- ii. Eleven (11) Members of Apex Council as per Rule 14 of UPCA Constitution.

The UPCA Election process shall be conducted in accordance with the Schedule provided in *Table 1* ("**Election Schedule**")

Sr. No.	Event	Date/Timeline
1.	Notification of Election Schedule, List of Posts for which Elections to be Held and Release of the Draft Electoral Roll.	5 December 2022
2.	Submission of Objection to the Names Enrolled in the Draft Electoral Roll.	11 AM to 3 PM 6 December 2022 7 December 2022
3.	Examination and Disposal of Objections Filed	8 December 2022 9 December 2022 10 December 2022
4.	Release of Final Electoral Roll	3 PM 11 December 2022
5.	Filing of Nominations	11 AM to 3 PM 12 December 2022 13 December 2022 14 December 2022
6.	Announcement of Draft List of Nominated Candidates	6 PM 14 December 2022
7.	Filing of Objections relating to Draft List of Nominated Candidates	11 AM to 3 PM 15 December 2022 16 December 2022
8.	Examination of Objection to Draft List of Nominated Candidates and Decision there on by the Electoral Officer	17 to 19 December 2022, 7 PM onwards
9.	Scrutiny of Nominations Papers	12 PM to 2PM 20 December 2022
10.	Announcement of List of the Validly Nominated Candidates	6 PM 20 December 2022
11.	Withdrawal of Nominations	10 AM to 4 PM 21 December 2022
12.	Announcement of the Final List of the Contesting Candidates	6 PM 21 December 2022
15.	Voting for the Election	11 AM to 5 PM 26 December 2022
16.	Declaration of Election Result	7 PM onwards 26 December 2022

2. It is hereby notified, that CEO, UPCA has uploaded the ‘**Updated Member’s List of UPCA**’ on the Website of UPCA <https://www.upca.tv/list-of-members-u-p-c-a-2022-elections/> on 30th November 2022. This updated ‘Member’s List of UPCA’ would be the ‘**Draft Electoral Roll**’ for the UPCA Election. The Sr. No. of the Member in the List would be the Electoral Roll No. of the Member, UPCA.
3. The Candidates Elected to the above-mentioned Posts shall hold Office for 3 (Three) Years in accordance with the Rule 6 and Rule 14 of UPCA Constitution.

B. Election Procedure

The UPCA Election of the Five (5) posts of Office Bearers and Eleven (11) Members of Apex Council of UPCA shall be held as per the Procedure stated below.

C. Nomination of Candidates

1. A Candidate can contest only for ONE POST.
2. The nomination of a Candidate for the UPCA Election of the Five (5) posts of Office Bearers and Eleven (11) Members of Apex Council of UPCA shall be made in Nomination cum-Affidavit Form (“**Nomination Form**”) as per Annexure I (Form A or Form B) enclosed. The Nomination Form should be

duly signed by Him/Her. The Nomination Form Filed by the Candidate should be attested by Notary/Oath Commissioner.

3. The nomination of the Candidate for the election of Five (5) posts of Office Bearers and Eleven (11) Members of Apex Council of UPCA shall be Proposed by One (1) of the Electors whose Name is included in the Electoral Roll, and also subscribed by One (1) such other Elector as Secunder.
4. No Member shall be a Proposer or a Secunder to more than ONE CANDIDATE in respect to ONE POST.
5. It is to be noted that in the prevalent Covid-19 Pandemic Situation all Citizen of the Country are required to comply with the Covid-19 Safety Protocols Notified by the Union Government and the State Governments of the Country. Hence, it is decided that the Proposer and Secunder of a Candidate should not have to undertake Journey by Air/ Rail or Road to be Proposer or Secunder for a Candidate. It is therefore desirable that the Proposer and Secunder should be able to do the same Online.
6. The Candidate can submit the Nomination Form as per Alternatives given below:
 - i. **Alternative I:** The Candidate can submit the Nomination Form as Annexure I (Form A or Form B) with physical signatures of the Candidate, Proposer and Secunder. The Nomination Form as Annexure I (Form A or Form B) should be attested by Notary/Oath Commissioner.

- ii. **Alternative II:** The Candidate can submit the Nomination Form as Annexure I (Form A or Form B) without physical signatures of the Proposer or Secunder. The Nomination Form as Annexure I (Form A or Form B) without the physical signatures of Proposer and Secunder should be attested by Notary/Oath Commissioner. In such case:
- a. The Proposer and the Secunder should separately fill the Form placed at Annexure I (Form C).
 - b. The signature of Proposer and Secunder should be Duly Attested by Notary/ Oath Commissioner separately.
 - c. The Proposer and Secunder should separately send the Scanned copies of the Annexure-I (Form C) duly completed to the concerned Candidate online.
7. The concerned Candidate would duly enclose the Scanned Copies of Annexure I (Form C) for the Proposer and the Secunder with His/Her-“Nomination Cum Affidavit Form”, to be submitted to the RO/Authorised Officer appointed by the EO. The Nomination Form as Annexure I (Form A or Form B along with Form C) should be attested by Notary/Oath Commissioner.
8. Scanned copies of duly attested/ notarised “Nomination Cum Affidavit Form” along with requisite Documentation as prescribed in Annexure I (Form A or Form B) and Annexure I (Form C) are required to be sent as per the Date and Time specified in Election Notification via email, marked with the subject line

“Sub: UPCA General Election 2022- Nomination Application -Name of Candidate” to electoralofficer.upca@gmail.com.

9. Original copies of all application Documents attached with the Nomination Cum-Affidavit Form Filed by the Candidate are required to be sent in a sealed Envelope to the Address specified below and are required to reach such Address on or before 5 PM on 16 December 2022

The Electoral Officer

Uttar Pradesh Cricket Association

C/o Mr. Sujeet Srivastava

19 Kamla Club, 84/31 Kalpi Road

Kanpur- 208012

10. (i) Generally a Candidate should File a single Nomination Form for contesting a Post.
- (ii) In case, Two (2) Nomination Forms are Filed by a Candidate for the same Post, the Nomination Forms would have to be marked as “S.N. 1” and “S.N. 2” by the Candidate Himself/ Herself while submitting the Physical/ Scanned copies of Nomination Forms to the EO.
11. No Elector shall be eligible to Nominate more than One Candidate for the same Post, either as Proposer or a Secunder. In case if He/She so does, His/Her signature on the Nomination Form delivered Second in point of time by way of the Physical/ Scanned Copy shall be deemed to be Invalid.

12. No Elector shall be permitted to withdraw His/Her name as Proposer/Secunder once the Physical/ Scanned copy of Nomination Form subscribed by Him/Her reaches the EO.
13. As soon as may be after 6 PM on 14 December 2022, the EO shall upload the list of the Nominations so received by Him online, Post wise, in Annexure II, on the UPCA website. The Annexure II would also be displayed at a conspicuous place at UPCA's Office.
14. If an Objection is to be Filed by any member of UPCA against any Nomination, the same shall be filed via email, marked with the subject line:
“Sub: UPCA General Election 2022- Objection -Name of Candidate” to electoralofficer.upca@gmail.com as per the Date and Time specified in Election Notification.

D. Scrutiny of Nominations:

1. The Candidates who have filed Two (2) Nomination Forms for the **SAME POST**, would have to Withdraw One (1) of the Nomination Form before 11 AM on 20 December 2022. In case the Candidate does not Withdraw One (1) of the Nomination Form out of Two (2) Nomination Forms Filed by Him, the Nomination Form marked as “S.N. 2” shall be taken up for Scrutiny by the EO/Authorised Officer.
2. (i) A Candidate who files Nomination cum Affidavit for **more than One (1) POST**, would have to withdraw his Nomination cum Affidavit Forms in such

a manner that only One (1) Nomination cum Affidavit Form of the Candidate is available with the EO's office before 11 AM on 20 December 2022.

(ii) In case, such a Candidate does not withdraw his Nomination cum Affidavit Forms for more than One (1) Posts, his Candidature would be Rejected.

3. On 20 Devember 2022, From 12 PM to 2 PM, the EO/ Authorised Officer shall Scrutinize each Nomination Form received by Him and determine the Validity or otherwise of Nomination Form filed by the Candidate.
4. At the Scrutiny of the Nominations, each Candidate or one Elector as His/Her Authorized Representative shall have a right to be present and raise any objection in relation to a Candidate for the post for which He/She has filed His/Her Nomination.
5. After the Scrutiny of all the Nomination Papers has been completed, the EO/ Authorised Officer shall scrutinize the Objection(s), if received. The Objection(s), if received, would be disposed off by EO/ Authorised Officer.
6. As soon as may be after the Scrutiny of all the Nomination Papers has been completed by EO/ Authorised Officer and the Objections, if received, have also been disposed off by the EO/ Authorised Officer, the EO/ Authorised Officer shall prepare a List of Validly Nominated Candidates in Annexure III.
7. The List of Validly Nominated Candidate as per Annexure III would be uploaded by the EO/ Authorised Officer at 6 PM on 20 December 2022 on UPCA website. The Annexure III would also be displayed at a conspicuous

place in UPCA's Office. The Candidates can take a copy of List from the RO, if so desired.

E. Withdrawal of Candidatures:

1. Each Candidate whose Nomination has been found Valid on Scrutiny, would be entitled to Withdraw His/Her Candidature for the Post He/She has Filed the Nomination Form on 21 December 2022 between 10 AM and 4 PM.
2. Notice of Withdrawal of the Candidature shall be submitted in Annexure IV, by the Candidate Himself/Herself in writing and should be submitted to the RO in the office of the EO.
3. Notice of Withdrawal of the Candidature shall be Final and shall not be allowed to be Cancelled.
4. The EO shall accept the notice of Withdrawal of Candidature if He is satisfied as to the genuineness of the Notice,
5. As soon as may be after 6 PM on the 21 December 2022, the EO shall prepare the final list of the Contesting Candidates in Annexure V. The Annexure V would be uploaded by EO on UPCA's website. The Annexure V would also be displayed at a conspicuous place in UPCA's Office. The EO shall furnish a Copy of the same to each of the contesting Candidates/Authorized Representatives, if they so demand.
6. The names of the Contesting Candidates in Annexure V shall be arranged, for each Post, in alphabetical order according to English alphabets.

F. Uncontested Election; and Contested Elections:

1. Where the number of Contesting Candidates for any Post, in Annexure V, is less than or equal to the number of the Post(s) to be filled, all such Contesting Candidates shall be deemed to be Duly Elected Unopposed to those Posts, and it shall not be necessary to undertake a Poll for the Election to such Post(s).
2. Where the number of Contesting Candidates for any Post, in Annexure V, is more than the number of the Post(s) to be filled, a Poll shall be undertaken for these Posts.
3. For the purpose of voting, the Names of the Contesting Candidates shall appear in the same order as in Annexure V.

G. Voting for the Election:

Detailed instruction in this regard would be issued hereafter.

H. Declaration of Results:

1. After Candidate-wise Result of Votes received by each Contesting Candidate would be available, the EO shall Publish the Names of the Elected Candidates in Annexure VII. The Annexure VII would be uploaded by EO on UPCA's website. The Annexure VII will also be displayed at a conspicuous place in

UPCA's Office. A copy of the Annexure VII would be given to each of the Contesting Candidates/ Authorised Representative, if they so demand.

2. After announcement of Results, the Electoral Officer shall announce the Completion of the UPCA Election process.

I. Code of Conduct:

All individuals named in the Electoral Roll are required to abide by the Code of Conduct prescribed hereinbelow.

1. In order to ensure free and fair polls, as envisaged in UPCA's MoA and AoA, Candidates are expected to file the nomination papers along with an Affidavit/Declaration covering provisions mentioned therein. Nominations received without the Affidavit/Declaration will be rejected at the time of scrutiny.
2. Proxy Voting is not allowed as per the Lodha Committee Recommendations accepted by the Hon'ble Supreme Court as well as the MoA and AoA of UPCA.
3. A period would be designated as the "Campaign Period" to enable prospective candidates to seek support of Members of UPCA in their favor on the voting day. The Campaign Period may be used for candidates for campaigning. However, during the Campaign Period, Candidates will not use unfair means including bribery, or appeal to or use of religious symbols, nor distribute gifts

of various kinds such as liquor, to induce members for support. They will strictly adhere to the prescribed campaign practice.

4. Pamphlets and posters if circulated should not appeal to religious, caste, or communal sentiments to entice for votes. If pamphlets/ posters are put up, they should be not violative of the local law in force where the election is to be held.
5. Campaigning (if any) shall be carried out by the Candidates in a fair and reputable manner and, more generally, in a spirit of respect for fundamental ethical principles.
6. Candidates shall conduct all campaigns with dignity and moderation and with due respect to other candidates, the UPCA and the voting electorate.
7. A candidate may produce no spoken word, written text or representation of any nature likely to harm the image of another candidate or cause him/her prejudice. Criticism of other Candidates, when made, shall be confined to their Policies and Programmes, past record and work. Criticism based on unverified allegations or distortion shall be avoided. There shall be no appeal to Caste or Communal feelings for securing Votes.
8. A Candidate may present to the electoral college His/Her plans and views for the Post, in the form of a written document, whatever the means used to distribute it.

9. All candidates shall avoid scrupulously all activities that are “corrupt practices”, such as bribing of voters, intimidation of voters, impersonation of voters, etc.
10. The UPCA’s Executive Team and Administration shall maintain a strict duty of Neutrality at all times. No support or service in relation to a Candidature may be requested from nor be given by any Member of the UPCA’s Administration or Staff.

J. Disputes and Objections

1. All candidates are expected to cooperate with the Electoral Officer for smooth conduct of voting during the entire process.
2. As provided in Article 33 of UPCA AOA, in case of any disputes or objection arising with respect to the UPCA Election, from the Declaration or Publication of Electoral Roll of to the Declaration of Results including but not limited to objection to candidacy, disqualification, eligibility to vote or the admission or rejection of a vote in the Election, the Electoral Officer shall decide the same and such decision shall be final and conclusive.

Date:

ACHAL KUMAR JOTI (I.A.S. Retd.)

ELECTORAL OFFICER

**OFFICE OF ELECTORAL OFFICER,
UTTAR PRADESH CRICKET ASSOCIATION ('UPCA')**

19 Kamla Club, 84/31 Kalpi Road, Kanpur- 208012 (U.P.)

**Annexure 1 (Form A)
Nomination-Cum Affidavit Form
For Post of Office Bearer**

I, _____ S/o, W/o, D/o,
_____ residing at

state that My Name is entered at Sr. No. _____ in the Electoral Roll of UPCA General Election 2022. My Mobile No. being _____ and Email ID being _____.

I hereby offer Myself for Election to the Post of _____.

(A Candidate should specify ONE Office Bearer Post out of the FIVE Office Bearers Posts specified in the Rule 6 of UPCA Constitution.)

I _____, hereby confirm and solemnly affirm that, on the Date of filing of the Nomination cum Affidavit, I am not disqualified for the post of **Office Bearer** of UPCA, as applicable.

I hereby confirms and Solemnly Affirm that:

- a) I am a citizen of India;
- b) I have not attained the age of 70 years;
- c) I have not been declared to be insolvent or of unsound mind;
- d) I am not a Minister or a Government Servant;
- e) I have not been convicted by a Court of Law for commission of a criminal offence and sentenced to imprisonment;
- f) I have not held any Elective Post(s) of UPCA and /or BCCI for a cumulative of 9 years; (Elective Post would mean- (1) Office Bearers Post and (2) Member of Apex Council Post)
- g) I affirm that I am not required to undergo a cooling off period of 3 years to in accordance with the UPCA Constitution;
- h) I am attaching an Information Sheet detailing the Time periods for which I have held any Elective Post(s) of the UPCA and / or BCCI.

I solemnly affirm that the information provided therein is true to the best of my knowledge and understanding.

Date:

Name and Signature of the Candidate

Particulars of Proposer

Name (in full):

Sr. No. in UPCA Electoral Roll 2022:

Address:

Mobile No.:

Email Id:

Signature:

Date:

Particulars of Seconder:

Name (in full):

Sr. No. in UPCA Electoral Roll 2022:

Address:

Mobile No.:

Email Id:

Signature:

Date:

Verification:

Verified at _____, on this _____ day

_____ of 2022 of that the above stated contents of the Nomination cum

Affidavit Form submitted by Me are true and correct to the best of My knowledge

and belief. I affirm that no material information has been concealed therefrom.

Date:

CANDIDATE

Name:

Signature:

(N.B: This Form is to be duly attested by a notary/ oath commissioner.)

**OFFICE OF ELECTORAL OFFICER,
UTTAR PRADESH CRICKET ASSOCIATION ('UPCA')**

19 Kamla Club, 84/31 Kalpi Road, Kanpur- 208012 (U.P.)

**Annexure 1 (Form B)
Nomination-Cum Affidavit Form
For Post of Member of Apex Council**

I, _____ S/o, W/o, D/o,
_____ residing at

state that My Name is entered at Sr. No. _____ in the Electoral Roll of UPCA General Election 2022. My Mobile No. being _____ and Email ID being _____.

I hereby offer Myself for Election to the Post of Member of Apex Council.

I _____, hereby confirm and solemnly affirm that, on the Date of filing of the Nomination cum Affidavit, I am not disqualified for the post of **Member of Apex Council** of UPCA, as applicable.

I hereby confirms and Solemnly Affirm that:

- a) I am a citizen of India;
- b) I have not attained the age of 70 years;
- c) I have not been declared to be insolvent or of unsound mind;
- d) I am not a Minister or a Government Servant;
- e) I have not been convicted by a Court of Law for commission of a criminal offence and sentenced to imprisonment;
- f) I have not held any Elective Post(s) of UPCA and /or BCCI for a cumulative of 9 years; (Elective Post would mean- (1) Office Bearers Post and (2) Member of Apex Council Post)
- g) I affirm that I am not required to undergo a cooling off period of 3 years to in accordance with the UPCA Constitution;
- h) I am attaching an Information Sheet detailing the Time periods for which I have held any Elective Post(s) of the UPCA and / or BCCI.

I solemnly affirm that the information provided therein is true to the best of my knowledge and understanding.

Date:

Name and Signature of the Candidate

Particulars of Proposer

Name (in full):

Sr. No. in UPCA Electoral Roll 2022:

Address:

Mobile No.:

Email Id:

Signature:

Date:

Particulars of Seconder:

Name (in full):

Sr. No. in UPCA Electoral Roll 2022:

Address:

Mobile No.:

Email Id:

Signature:

Date:

Verification:

Verified at _____, on this _____ day _____ of 2022

of that the above stated contents of the Nomination cum Affidavit Form submitted by Me are true and correct to the best of My knowledge and belief. I affirm that no material information has been concealed therefrom.

Date:

CANDIDATE

Name:

Signature:

(N.B: This Form is to be duly attested by a notary/ oath commissioner.)

OFFICE OF ELECTORAL OFFICER,

UTTAR PRADESH CRICKET ASSOCIATION ('UPCA')

19 Kamla Club, 84/31 Kalpi Road, Kanpur- 208012 (U.P.)

Annexure 1 (Form C)

Proposing/ Seconding Cum Affidavit Form

I, Mr./ Ms./ Mrs. _____ S/o, W/o, D/o

_____ residing at

_____ state that my name is entered at Sr. No. _____ in the Electoral Roll of UPCA General Election 2022.

I, _____ hereby confirm and solemnly affirm that I am duly Proposing/ Seconding _____, who is duly entered at Sr. No. _____ in the Electoral Roll of UPCA General Election 2022 for the post of _____ in UPCA General Election 2022.

Proposer/ Seconder Signature:

Contact Details:

Mobile No.

Email Id:

Verification:

Verified at _____ on this _____ day of _____ 2022 that the above stated contents of the present affidavit/ Proposing-Seconding Cum Affidavit Form are true and correct to the best of my knowledge and I affirm that no material information has been concealed.

Date:

Proposer/ Seconder Signature

(N.B: This Form is to be duly attested by a notary/ oath commissioner.)

OFFICE OF ELECTORAL OFFICER,

UTTAR PRADESH CRICKET ASSOCIATION ('UPCA')

19 Kamla Club, 84/31 Kalpi Road, Kanpur- 208012 (U.P.)

UPCA General Election 2022

Annexure II

LIST OF NOMINATED CANDIDATES

Name of the Post	Name of the Candidate	S. No. in the Electoral Roll	Address of the Candidate	Name & S. No in Electoral Roll of Proposer	Name and S.No in Electoral Roll of Seconder

Place :

Electoral Officer

Date:

**OFFICE OF ELECTORAL OFFICER,
UTTAR PRADESH CRICKET ASSOCIATION ('UPCA')**

19 Kamla Club, 84/31 Kalpi Road, Kanpur- 208012 (U.P.)

UPCA General Election 2022

Annexure III

LIST OF VALIDLY NOMINATED CANDIDATES

S.No	Name of the Post	Name of the Candidate	S.No in Electoral Roll

Electoral Officer

Place:

Date:

**OFFICE OF ELECTORAL OFFICER,
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19 Kamla Club, 84/31 Kalpi Road, Kanpur- 208012 (U.P.)

UPCA General Election 2022

Annexure IV

NOTICE OF WITHDRAWAL OF CANDIDATURE FROM THE ELECTION

For the(Name of post)

To

Electoral Officer for the above Election

I, the validly nominated Candidate, do hereby give my notice of Withdrawal of Candidature for the above post.

Name of the Candidate _____

S. No. in the Electoral Roll _____

Signature of candidate.....

Place:

Date

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UPCA General Election 2022

Annexure V

LIST OF CONTESTING CANDIDATES

S.NO	Name of the Post	Name of the Candidate	S.No, in Electoral Roll

Electoral Officer

Place:

Date:

**OFFICE OF ELECTORAL OFFICER,
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19 Kamla Club, 84/31 Kalpi Road, Kanpur- 208012 (U.P.)

UPCA General Election 2022

Annexure VI

Result of Polling

Name of the Post	Names of Candidates	Total Votes Polled	Rejected Votes	Valid Votes Polled
President (1)				
Vice President (1)				
Secretary (1)				
Joint Secretary (1)				
Treasurer (1)				
Member of Apex Council (11)				

Place:

Date:

Electoral Officer

**OFFICE OF ELECTORAL OFFICER,
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UPCA General Election 2022

Annexure VII

DECLARATION OF RESULTS

I, the Electoral Officer for the UPCA By-Election 2022, hereby declare that the following candidates are duly elected to the post(s) mentioned against their names:-

Names of the Post(s)	Names of Elected Candidates
President (1)	
Vice President (1)	
Secretary (1)	
Joint Secretary (1)	
Treasurer (1)	
Members of Apex Council (11)	

Place:

Date:

Electoral Officer